

EXTENSIONS for RETURNING CLIENTS

An extension gives you until October 15, 2022 to file your 2021 tax returns. IT DOES NOT GIVE YOU EXTRA TIME TO PAY TAXES YOU OWE. All tax year 2021 payments made after April 15, 2022 will be charged penalties and interest. You have options for the filing of an extension:

You may file your own extension by mailing IRS Form 4868

(<https://www.irs.gov/pub/irs-pdf/f4868.pdf>) We suggest you pay all your Federal and State taxes or as much as you can afford to pay. If you make quarterly estimates, we also suggest you make a payment similar to your 1st quarter of 2021 payment.

OR

If you would like us to file an extension for you, we need the following items:

- * Completed and signed Engagement Letter
- * All available 2021 tax documents
- * \$50 Fee if you think you owe and would like us to figure approximate amount you owe.

ALL DOCUMENTS ARE DUE IN OUR OFFICE BY SEPTEMBER 1st TO COMPLETE YOUR TAX RETURNS BY THE OCTOBER 15 FILING DEADLINE